

DPD-0730-59
Copy 3 of 3

30 January 1959

MEMORANDUM FOR THE RECORD

SUBJECT : Concurrence in Letter Contract No. BB-350
with the ITEK Corporation, Boston, Mass.,
Project

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1. This memorandum contains a recommendation submitted for approval of the Deputy Director (Plans). Such recommendation is set forth in Paragraph 5.

2. Letter Contract No. BB-350 is being issued to ITEK Corporation for the study and analysis of HTAUTOMAT's Photo and Data Processing System. Its purpose is to review their present functions and make recommendations on how the system can be improved upon and explore its growth potential. This contract is being funded by TSS/APD and is under Technical Monitorship of PIC/DCI who will maintain liaison with TSS/APD and DPD . The first phase of the work which this contract covers is to be completed within four (4) months and is estimated to cost \$61,535.00. It is anticipated that a Definitive CPFF contract will be negotiated prior to 15 March 1959, to supersede this letter contract. The detailed statement of work is available with which you are generally familiar has been approved by PIC and TSS/APD. If you desire to review it please advise the undersigned.

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3. Letter Contract No. BB-350 obligates an amount of only \$40,000.00 at this time, chargeable to Fiscal Year 1959, TSS Funds, Allotment No. 9-2502-75-901. These funds are being transferred to the Project Comptroller by TSS/APD. By concurrence to this memorandum, the Comptroller signifies that sufficient funds are available for this additional obligation.

4. Certification of funds for this contract will be handled under the procedure approved by the Director of Central Intelligence on 15 December 1956, which in effect results in all 10(b) expenses involving issuance of Treasury Checks being accumulated in a separate account within the Finance Division. The amounts in this account will be periodically scheduled for certification of the vouchers by the Director. This procedure eliminates the necessity for a separate certification of authority under Section 10(b) of Public Law 110, 81st Congress, for each contract.

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5. Approval of Letter Contract No. BB-350 and execution thereof on behalf of the Agency by the authorized Contracting Officer is recommended.

SIGN

Contracting Officer, DPD

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CONCURRENCES:

Director of D and P, DPD

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Comptroller, DPD

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Office of General Counsel

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EUGENE KLEFER

Approval requested in
Paragraph 5, granted.

RICHARD M. BISSELL, JR.
Deputy Director (Plans)

DPD-DD/P

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